



**JOB POSITION:** Driving Range Attendant

**DEPARTMENT:** Golf Operations

**REPORTS TO:** Golf Operations Manager

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Our mission at Big Sky is to have **'exceptional people delivering an exceptional experience!'**

As a Big Sky team member you play a significant role in helping us deliver that promise to all of our guests this season.

As an **exceptional person** you are hardworking, passionate about service and honest with your fellow team members. You arrive at work in great spirits and you know when, where and how to have fun. You communicate with your manager and fellow team members any suggestions, concerns or ideas for improvement. Most importantly, you will allow your wonderful and unique personality to shine through each and every day to the benefit of our guests and all of us working alongside you! Together we will all deliver **exceptional products** that are consistently of high quality.

Most importantly, we will do everything within our abilities and job scope to make the Big Sky experience as memorable as possible for our guests.

**SUMMARY OF POSITION:**

The Driving Range Attendant is responsible for guest experiences on the driving range. This includes meeting & exceeding guest's expectations, upkeep and cleanliness of the range area, monitoring stock levels of golf balls & member amenities, maintenance of grass with sand & seed, cleaning of golf balls, set up and take down of range areas as well as developing professional relationships with our member base. In this position you are expected to excel as a team and take a proactive position to all issues concerning guest services.

**RESPONSIBILITIES:**

- Responsibilities include, but are not limited to:
- Cleanliness, aesthetics & maintenance of the driving range
- Picking and cleaning golf balls
- Range set up and take down daily
- Ball washer & ball picker maintenance
- Making Sand & Seed mixture
- Filling divots on range
- Ensure range stock level are high
- Replacing broken parts (tees, yardage markers, etc)
- Communicate with guest services and starter regarding status of groups
- Cleanliness of chipping green and practice bunker
- Assisting with weekly clean pick of range
- Stocking and Presentation of member areas
- Perform other duties as required related to guest services

**Big Sky Golf Inc.**

1690 Airport Rd, Pemberton, BC V0N 2L3 Canada | Tel: 604.894.6106 | Fax: 604.894.5545 | [www.bigskygolf.ca](http://www.bigskygolf.ca)



#### **MUST HAVES:**

- 16 years of age or older.
- Have a vehicle or reliable mode of transportation.
- Strong communication skills, with a good working knowledge of written & spoken English.
- Ability to work a variety of shifts; days, evenings, weekends & holidays.
- Ability to lift up to 30 lbs.
- Thrives in team environment

#### **NICE TO HAVE:**

- Guest service experience
- Love for golf

#### **WHY WORK AT BIG SKY?**

- Be a part of a real team environment.
- Work outdoors all summer
- Friendly & caring membership that loves this place.
- Competitive wages.
- Discounted meals (25%).
- Discounted merchandise (30%).
- Golfing privileges.
- Annual staff functions.
- Team building with some of Whistler's best outdoor activities.

Big Sky welcomes and encourages applications from people with disabilities. On request, our team will gladly help in the process of helping find accommodations, through all aspects of the recruitment and selection process.

#### **ABOUT BIG SKY:**

Big Sky GC was built in 1991 and opened in 1994. Designed by Bob Cupp, Big Sky is laid out on 190 acres at the base of 8,000 foot Mount Currie in the Pemberton Valley. Big Sky is known for its generously wide bent grass fairways, difficult approach shots and tightly mown 'swales' around the greens.

Annually ranked in the Score Top 100, Big Sky was ranked #11 of the top 59 public/resort courses in the country for 2019. Other accolades include Golf Digests' top 30 courses in Canada, coming in at #26 in 2017. Also in 2017, the Luxury Travel Diary named Big Sky #5 in their top 10 bucket list courses around the world.

*While this outline attempts to be all encompassing, this position is expected to evolve beyond these categories. As you become more familiar the operations of BIG SKY you will be expected to make suggestions on policies, procedures and controls. You will be expected to safeguard our assets, contribute to the improvement of our bottom line, and to call on members of your management team to help you accomplish these objectives.*

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